



# Self Determination Program

Get Started	Person Centered Plan (PCP)	Budget	FMS/Spending Plan	Transition IPP & enter SDP
<ul style="list-style-type: none"> <li><input type="checkbox"/> Attend Orientation</li> <li><input type="checkbox"/> Email Service Coordinator to let them know you are going into the Self Determination Program</li> <li><input type="checkbox"/> Hire Independent Facilitator</li> <li><input type="checkbox"/> Interview Financial Management Services (FMS)</li> <li><input type="checkbox"/> Get on FMS waiting list if they have one</li> <li><input type="checkbox"/> Notify Service Coordinator the FMS you selected</li> <li><input type="checkbox"/> Request assessments for services of unmet needs if required</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Decide who will facilitate PCP if not the Independent Facilitator</li> <li><input type="checkbox"/> Pre-planning</li> <li><input type="checkbox"/> PCP Meeting</li> <li><input type="checkbox"/> Review and finalize</li> <li><input type="checkbox"/> Send PCP to Service Coordinator</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Ask Service Coordinator for previous 12 Month Expenditure Report</li> <li><input type="checkbox"/> Meet with Service Coordinator for budget proposal</li> <li>• Discuss unmet needs or change in circumstance</li> <li>• Discuss Expenditure Report to determine if unused services should be annualized</li> <li>• Share assessment for new services if you have any</li> <li><input type="checkbox"/> When team agrees on budget amount, sign to certify/share with FMS</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Complete intake with FMS</li> <li><input type="checkbox"/> Determine what FMS model is right for you</li> <li><input type="checkbox"/> Create your spending plan/make sure all items relate to PCP goals</li> <li><input type="checkbox"/> Send spending plan to Service Coordinator</li> <li><input type="checkbox"/> Regional Center signs off on spending plan/send to FMS</li> <li><input type="checkbox"/> Notify current service providers and get them set up with FMS</li> <li><input type="checkbox"/> Have your employees start background checks</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Meet with Service Coordinator to complete a transition IPP</li> <li>• Ensure that PCP goals are included</li> <li><input type="checkbox"/> Make sure workers and current services are ready to transition on start date</li> <li><input type="checkbox"/> Verify purchase of services have been sent to FMS just before start date</li> </ul> <p><b>Live your Self-Determined Life!!!</b></p>

## Transition Check-List

